

# Support Animal Information

## Emotional Support Animal

Is an animal that provides comfort just by being with a person. Because they have not been trained to perform a specific job or task, they do not qualify as service animals under the ADA. However, some state or local governments have laws that allow people to take emotional support animals into public places. You may check with your state and local government agencies to find out about these laws.

## Service Animal

If you have a physical or mental disability that substantially limits one or more major life activities, then you are entitled to a service animal that performs tasks for you. No person or business is ever allowed to ask about your disability, require medical documentation, require a special identification card or training documentation for the service dog, or ask that the service dog demonstrate its ability to perform the work or task. In addition, you are never required to disclose what your disability is to anyone.

## Process for registering ESA/SA at Kentucky State University

1. Submit disability documents of which can be no older than three years old to the Disability Resource Center. Those documents must be on an official letterhead from the mental health professional or doctor. The documents must be signed and dated by the mental health professional or doctor.

Disability

### The letter is to include:

Rj {ulekcpø name, license number, state, and the date it was issued

Written on the f qevqtø letterhead

Signature

The letter is only valid for one year.

2. Submit the medical document from the mental health professional or doctor approving the use of an ESA (Emotional Support Animal) along with proof of vaccination to the Disability Resource

4. Once all documents have been submitted and processed in the Disability Resource Center, the documents will be sent over to the Residence Life Department for processing.
5. Complete the Service/Support Animal Roommate Agreement located at the Residence Life Department
6. You will be notified by the Residence Life Department, of when the animal can be brought to campus.

*\*\*\* (No animals are to be on campus without university approval) \*\*\**

### **For students who do not currently have proper documentation**

1. Prior to students bringing their animal to campus they will contact Mr. William Mynk in the Center for Emotional Wellness and request an appointment to be assessed.
2. Students will agree to undergo a psychological assessment in order to determine their need for an Emotional Support Animal.
3. Mr. Mynk will forward the results of the evaluation, along with all appropriate documentation to the DRC for review within three (3) business days.
4. The ADRC will make the final determination regarding the animal.

### **ADRC Regulations that need to be followed**

- The \_\_\_\_\_ must be house trained before coming to campus
- Animals larger than 25 pounds cannot be placed in the residence hall
- The Assessability & Disability Resource Center will determine the species of animal allowed in the residence halls
- Unless otherwise stated, the ESA is only permitted in the residence hall where the student resides
- The ESA is to only be in the possession of the authorized student of the ESA at all times
- The animal needs to be up to date on vaccinations and proof will be required
- The animal must be verified by a mental health professional
- A picture of the animal and completion of the service/support animal Roommate Agreement will also be required

## *Who Needs Emotional Support Animals*

health codes. For example, some states have public health laws that prohibit dogs, including **emotional support animals, in swimming pools.**

Generally speaking, a landlord is required to establish that a potential tenant has a physical or mental impairment that  
Secondly, you will want to show your landlord evidence that the emotional support animal is