KENTUCKY STATE UNIVERSITY

Request for Proposal

RFP 23-01

Proposal Deadline – 12:00 AM

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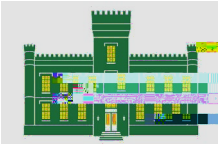


KSU Strategic Communications Services RFP 23-01

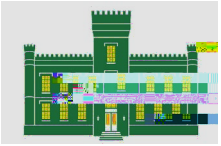
Proposal No.:	RFP 23-01
Issue Date:	03/28/23
Title:	Strat. Com. Services /Media Specialist
Purchasing Director:	Dr. Charles Holloway
Phone:	502.597.6434

Return Original Copy of Proposal To:
Kentucky State University
Purchasing Division
Julian M. Carroll Academic Services Building, Suite 243
400 E Main St
Frankfort, KY 40601

IMPORTANT: PROPOSALS MUST BE RECEIVED BY 12:00 P.M. ET ON FRIDAY, APRIL 7, 2023

NOTICE OF REQUIREMENTS

1. The University's General Po4 631.38 535.S1.4 (al)]TJETQq53.82 631.313535.S3 Tf422 reW4pf



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mutually agreed to in writing by the contractor and the University and incorporated as a written amendment to the contract prior to the effective date of such modification or change, pursuant to KRS 45A.210(1) and 200 KAR 5:311. Memoranda of understanding, written clarification, and/or correspondences shall not be construed as amendments to the contract. If the contractor finds at any time that existing conditions made modification of the contract necessary, it shall promptly report such matters to the University Buyer for consideration and decision.

30.10 Changes in Contract Scope

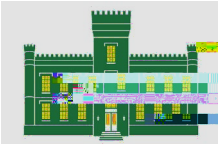
The University may, at any time by written order, make changes within the general scope of the contract. No changes in scope are to be conducted except at the approval of the University.

30.11 Contract Conformance

If the University Buyer determines that deliverables due under the contract are not in conformance with the terms and conditions of the contract and the mutually agreed-upon project plan, the Buyer may request the contractor to deliver assurances in the form of additional contractor resources and a demonstration that other major schedules will not be affected. The University shall determine the quantity and quality of such additional resources, and failure to comply may constitute default by the contractor.

30.12 Assignment

The contract shall not be assigned, in whole or in part, without the prior written consent of the University Buyer. No portion of work shall be subcontracted without the prior written consent of the University.

30.13 Payment

The University will make payment within thirty (30) working days of receipt of the contractor's invoice or of acceptance of goods and/or services in accordance with KRS 45.453 and KRS 45.454. Payments are predicated upon successful completion and acceptance of the described work, services, or delivery of goods.